

Release Notes

EntireHR Version X1

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ANALYST | ENTIRE SOFTWARE



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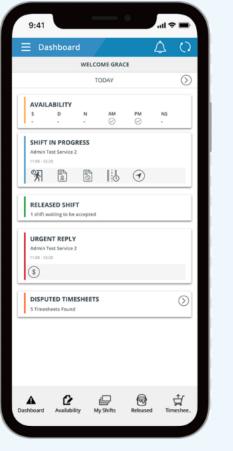
General System Changes & Masters Updates

Mobile App Download Page Re-Designed

EntireHR has simplified the display of the mobile app download page.

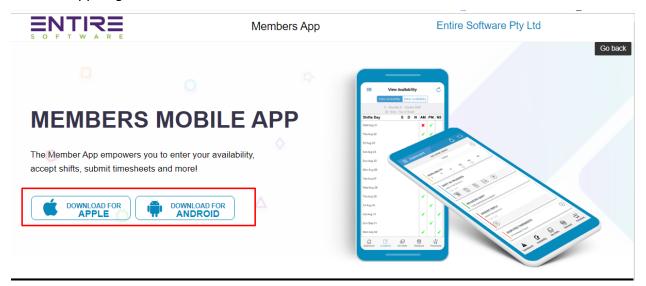
Now, users may select the member, client or internal staff icon – prior to selecting the app required for their specific device.

Quick access to all your mobile apps Simply tap the user type that you want to access to go to the specific download page. **Member App** The Member app is for on hire personnel to enter availability, accepts shifts, submit timesheets and more! **Client App** The Client app allows professionals to enter staffing requests, view current bookings, approve timesheets and (\$) more! **Internal Staff App** The Internal Staff app is designed and developed for internal office use in conjunction with the Staff Portal.

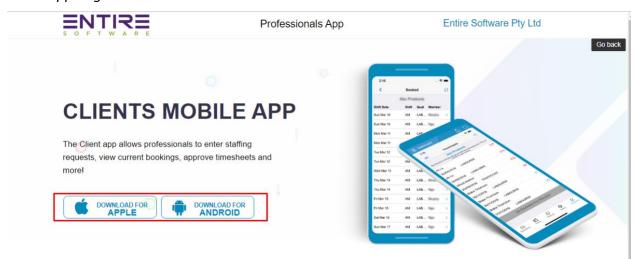




Member App Page

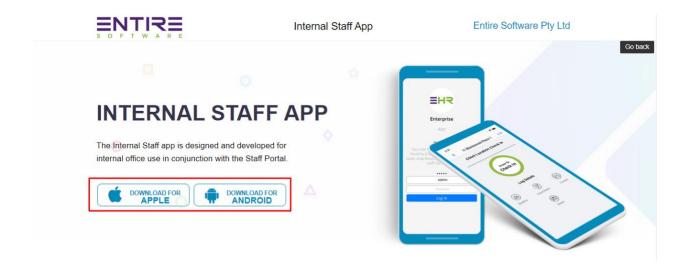


Client App Page





Internal Staff Page



Resume Pop-Up Design Fix

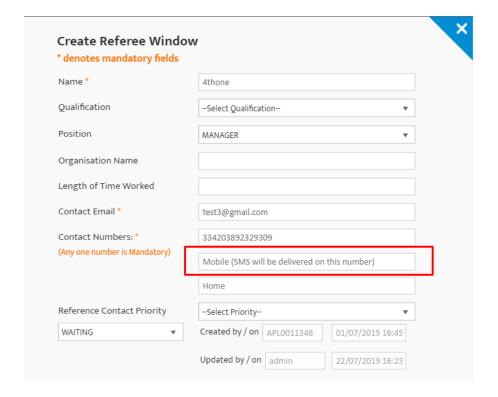
Previously when selecting *Upload/View Resume* the document would frequently load incorrectly. This design error has been rectified.

Request and Restrictions Pop-Up Fix

Similarly, when selecting request and restrictions pop-up the dimensions of this screen would load incorrectly. This has now been rectified.



Create New Referee Pop-up Amendment

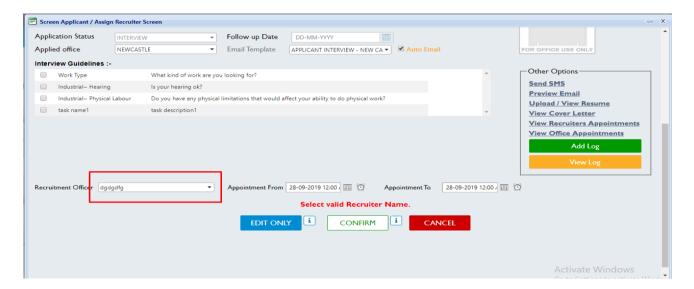


In X1, in within the Create New Referee pop-up, we have specified which number the system will use to send out requests for referee feedback.



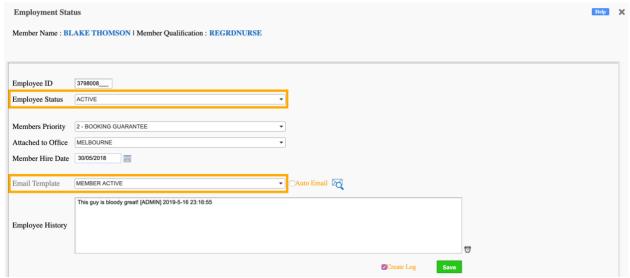
Screening Pop-up Recruitment Officer Dropdown Error

In Version X, the Recruitment Officer dropdown list was not automatically showing Recruiters for selection. This was creating errors (as shown below) when confirming interviewer and time and has now been rectified.



Email Template for Active Members

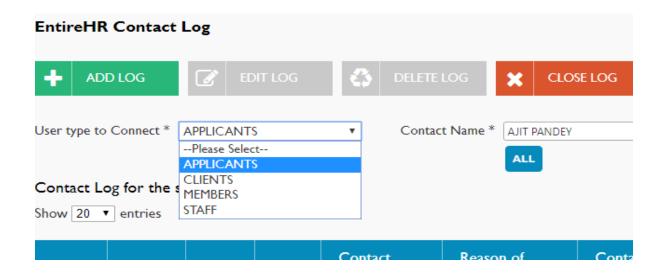
Emails can now be sent via Employment Status regardless of member status. Specific templates can be set-up in Masters.





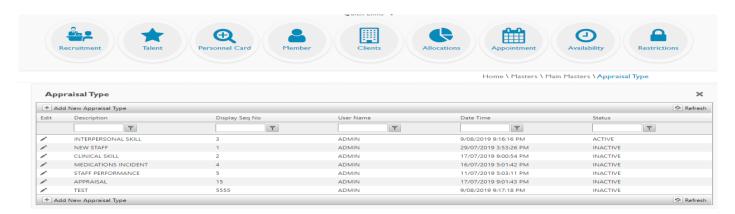
Contact Log Fix

Previously in the contact log email templates were intermittently retrieving the incorrect email template. This has been rectified in this release.



Masters - Appraisal Status Fix

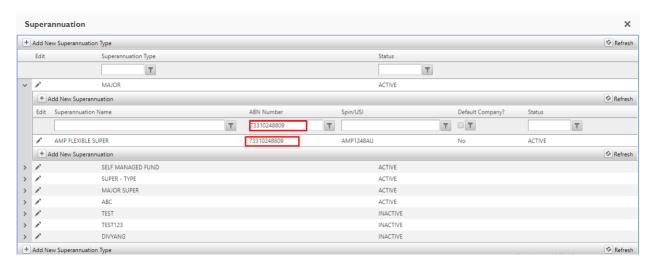
Previously in Masters>Appraisal Type only active appraisals were showing – in X1, we have fixed this and both "Active/Inactive" statuses will be appear.



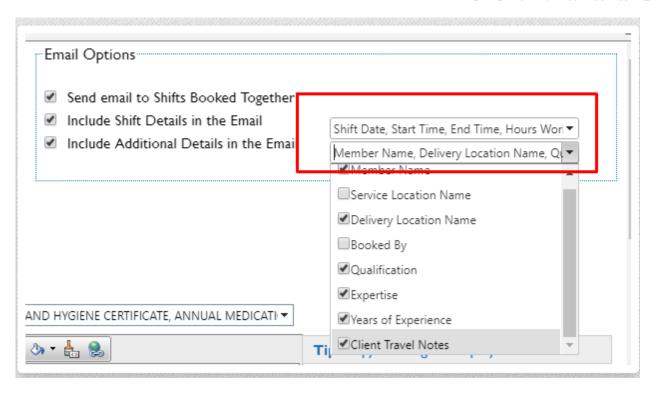


Masters - Superannuation Sorting and Filtering Fix

Previously, within Superannuation section of Masters, there intermittent sorting and filtering issues occurring, which have been rectified in this update.





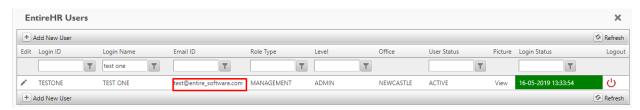


Masters - Email Template Display

In X1, we have made improvements in email templates on Masters, previously the display was not appearing properly while selecting values from the document dropdown.

EntireHR Users

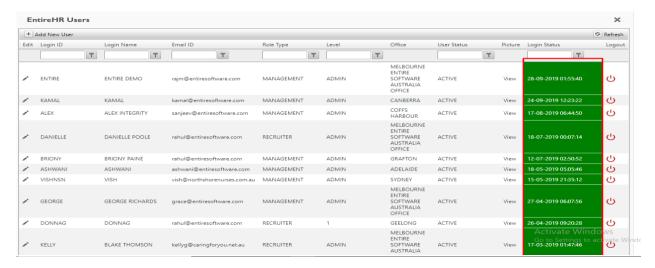
Email ID Field Enhancement



Previously the system would not allow special characters (-,_). This has now be altered to enable special characters to be entered.

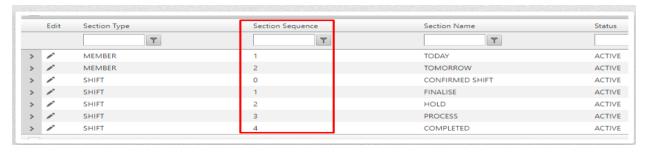


Chronological Order of Active Users



EntireHR Users has been improved, with list automatically sorting all Active EntireHR Users to first page, and in chronological order of last system access.

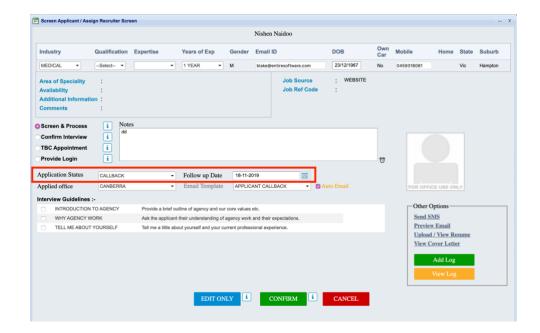
Dynamic Functionality of Client Allocations Fix



Previously in Masters, alterations in Client Allocations logic did not display on Client Allocations. i.e. Shift Type Shift, Section Sequence 1; was showing below Shift Type Shift, Section Sequence 3.



Recruitment

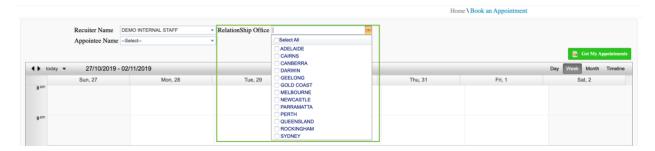


Screening Follow Up Date Fix

In Version X, when applicants application status was Callback, Deferred and Left Message, User was unable to select a follow-up date. In X1, this issue has been rectified.

Appointment Calendar Screen Fix

Within the Appointment Calendar Screen, previously Offices which had been made INACTIVE were still appearing in the dropdown list. This has been rectified in this version.





Personnel Card Error Message

Error message for issues with saving entered data was not appearing at required time. In X1, we have now ensured that when relevant, the error message appears while hitting on save button.

```
Employment Status Notes *

ADMIN[2019-05-13 21:15:01] [ADMIN] 2019-09-
27 12:10:48
```

Application Issue Created by Inactive Industry

Previously, when an applicant had applied under an industry which has subsequently been made inactive, the applicant's application was being reset to 'blanks' (as shown above).

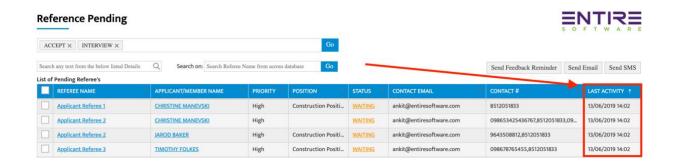
Now, the original application will remain and applicant may be adjusted by the recruitment user as required.





Chronological Fix in Last Activity

The last activity filter was previously filtering by number order (rather than date) this has been updated and is now filtering by chronological order.



Allocations

New Features Available in Booking Ratio Feature

Booking Note
Upload Document
Extend Order



Three new features have been added in the Booking Ratio Feature.

Upload Document

Within booking ratio, the same document/s can now be uploaded to multiple nominated shifts at a click of a button.





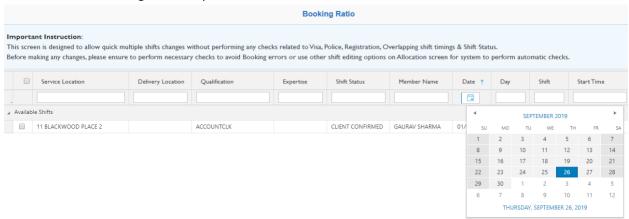
Within booking ratio, the same booking note/s can now be uploaded to multiple nominated shifts at a click of a button.

Extend Order

Additional bookings can now be added to the same booking ratio via multi-booking.

Booking Ratio Screen Date Filter Fix

Previously when in a Booking Ratio, date could not be filtered correctly. This has now been rectified with date filter now allowing the ability to view calendar and select date.



Client Allocations

Design Fix in Shift Log

Previously within shifts individual shifts log; the broadcasted shifts where not displaying correctly or in chronological order. In X1, this issue has been fixed.



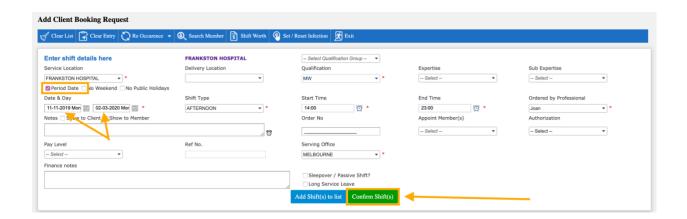
Shift Search in Allocations Showing Incorrect Address



Previously, an error caused the service location address to be duplicated as the delivery location address if both were entered in an allocations search.

Now, when delivery location is included in the shift details, the specified delivery location will show in instead.

Multi-Booking Enhancements & Fixes

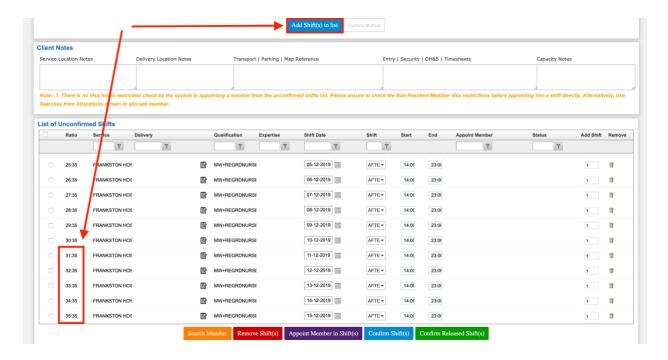


Increased Number of Shifts

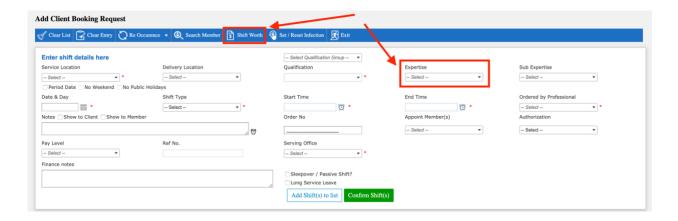
In Multi-booking for Enterprise (X) release, 30+ bookings could only be entered by using period date option and immediately confirming all bookings (see yellow boxes above for reference).

In X1 release, the 30 bookings limit via *Add Shift to List* or *Reoccurrence* has now been adjusted to allow users to enter up to 60 bookings at once in the same ratio (see red boxes below for reference.





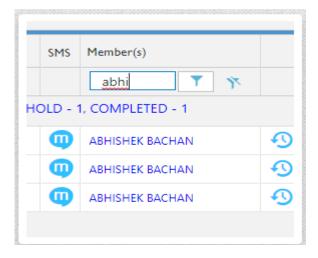
Shift Worth Fix



Previously when entering a booking via multi-booking, nominating an expertise caused Shift Worth to display as blank. This has now been fixed.



Filtering Fix



Previously, there were intermittent issues in the Client Allocations screen on the Member(s) column. This screen was not filtering in 100% or cases, and we have resolved this issues in our latest update.

Quick Booking - Delivery Location Fix

In X, the system was allowing delivery locations which did not display in the dropdown list to be typed in. Consequently, this was creating issues in finance and booking histories/data retrieval and has now been fixed.

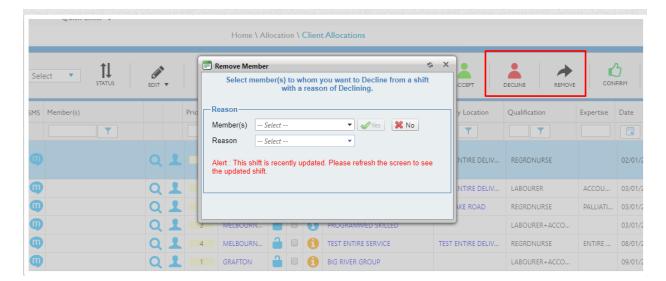
Ipad Pro Allocations Functionality Fix

The introduction of Kendo Allocations on Professional X and Enterprise created some operational issues on the Client Allocations screen when utilizing EntireHR on the Ipad Pro. This has been rectified in X1 and all functionality has been restored.



Re-Alignment of Decline and Remove Icon

When selecting Member Decline or Member Remove from the Client Allocations screen, the pop-up was often misaligned/off-center. This has now been fixed.



Editing Shifts

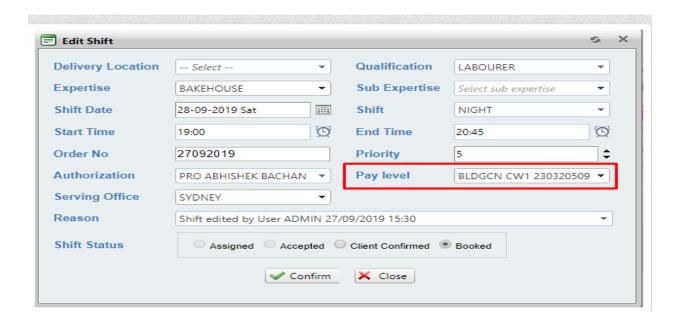
Edit Pop-Up Fix

Previously editing a booking via the Client Allocations screen, fields would should incorrectly show as blank (despite shift details previously entered). This has now been rectified and data entered is displaying unless edited by user.

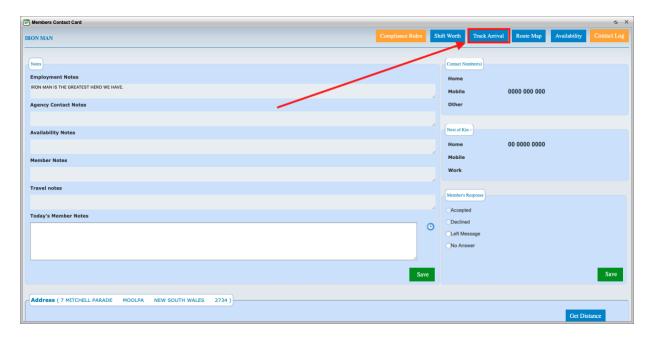
Pay-level Fix

Previously when in Client Allocations and editing a shift, the pay-level was showing as blank. This has been rectified in this update.





Member Contact Card - Route Map Fix





Previously an issue was raised where Route Map was not retrieving the correct address from the system. This has been rectified and now when selecting Route Map the system will cross reference the correct details.

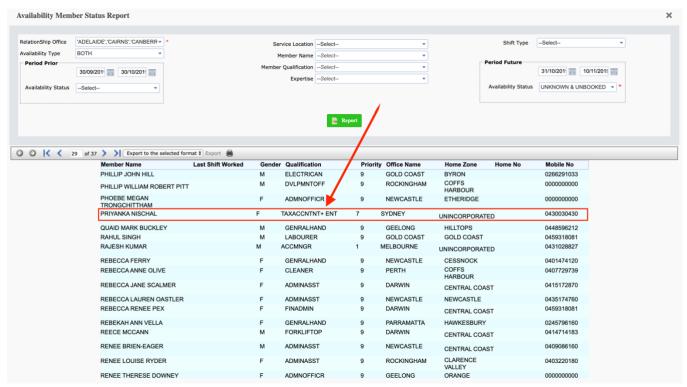
EntireHR-Cascom Bridge; Transfer to EntireHR Blanks

When transferring from the EntireHR- Cascom Bridge the system was not populating the linked template data or displaying this information in dropdown options to select. This has been rectified in this update.

Reports

Member Availability Status Report Enhancement

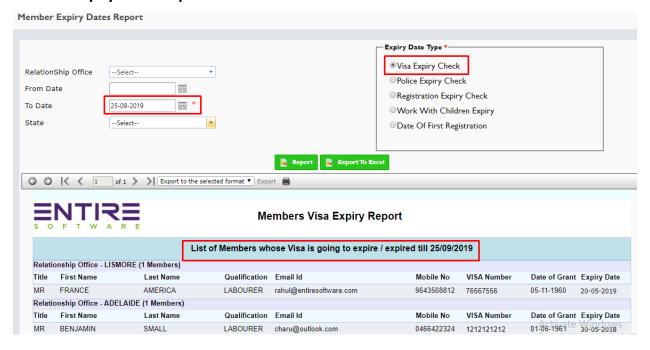
This report has been enhanced for members' with multiple qualifications. Member's nominated primary qualification will display first, and other qualifications showing after.



i.e. in the example shown above; TAXACCNTNT is Priyanka Nischal's primary qualification, & ENT is a secondary qualification.



Member Expiry Check Report - Visa

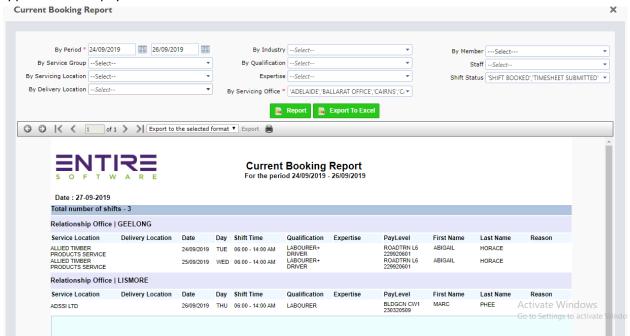


Previously, members who had previously had a Visa recorded in the system (but whose details had been removed as they have since received Permanent Residency) were still included in expired visa check reports. This has been rectified in this update with only current visa holders displaying as per expiry dates set.



Current Booking Report - Pay Level Fix

Previously, current booking report was incorrectly displaying member's pay-level in each booking, as opposed to shift pay-level. This has now been fixed.



New Mobile App User Login Reports

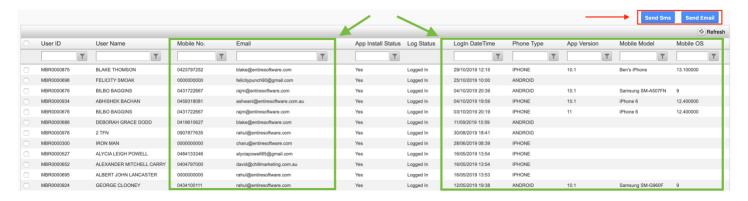


This version introduces an all new View App Logged In Member Details.

This has been enhanced to include;

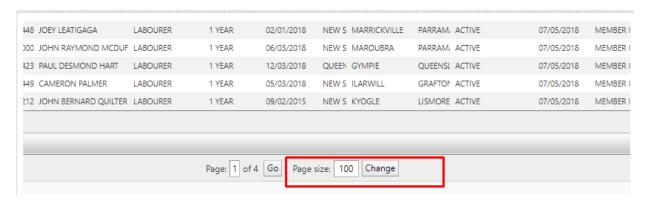
- Member Log IN and OUT details within the one report
- Phone Type
- App Version
- Mobile Version
- Software Version
- Ability to filter results by Mobile No.
- Ability to filter results by Email
- Ability to contact Member directly via report on SMS or Email





Other

Contact Member Page Size Limit Enhancement



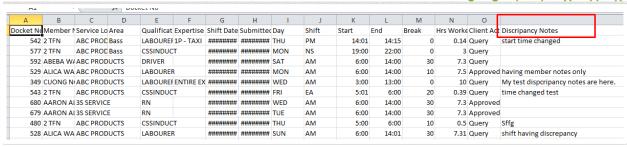
Previously, users raised that the limitation of 100 members shown on the Contact Member page created issues when contacting members in bulk. This limit has been removed in this version, with users now able to nominate number of members to be shown per page.

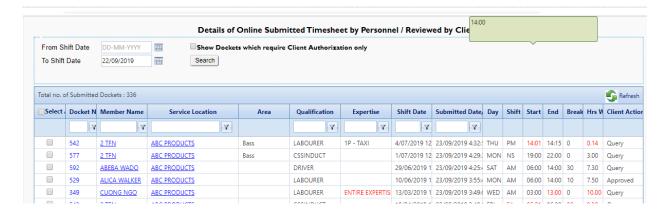
Process Time Sheet Errors

Previously process timesheet contained a number of errors:

- Text not displayed in red when present
- Page crashing when attempting to use filter
- Validation Issue when selecting Confirm Docket
- Tooltip displaying incorrect data

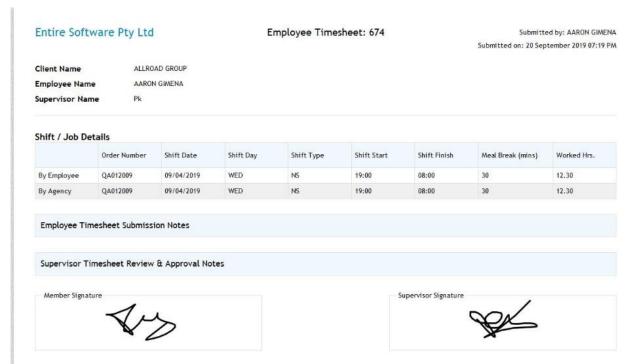






Timesheet Improvements

In X1, the display and design of timesheet view has been improved as seen below.



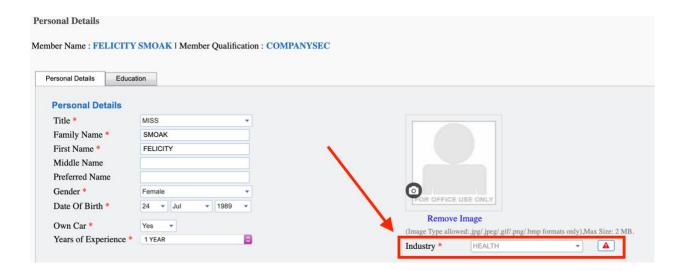


Member Profile Fixes & Enhancements

Personal Details Fixes & Enhancements

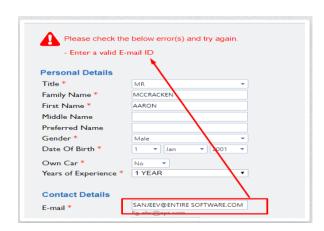
Industry 'Lock' Fixed

System was incorrectly identifying global qualification as industry specific qualifications. This was preventing member's industry from being able to be adjusted regardless of the qualification selected. This has now been rectified so members' industry will only be locked when industry specific qualifications have been selected.



Valid ID Error Message

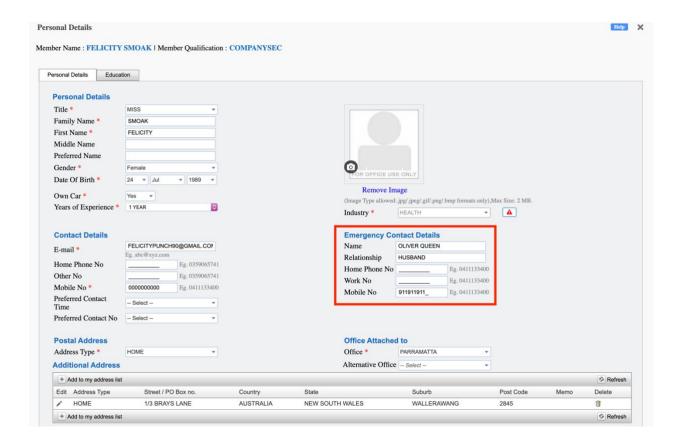
System was not identifying when a valid email ID had been entered.





Display Issues with Emergency Contact Details

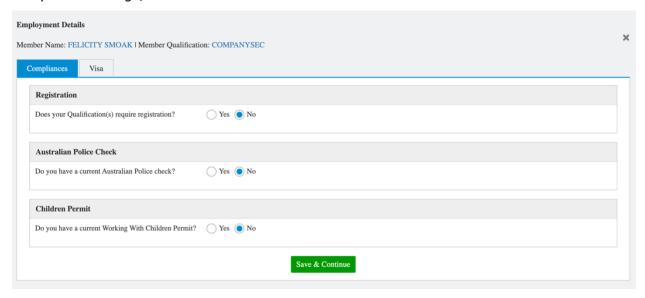
Previously when user saved changes to applicant or member Personal Details the Emergency Contact Details entered would disappear unless page was refreshed again. This glitch has been rectified in this update.





Employment Details Enhancements

Compliances Design/View Enhancement

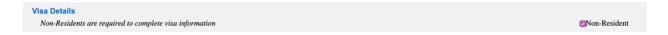


New Visa Design/View

By default, Visa Tab has the following information prepopulated according to initial application details;

- Member Full Name
- DOB
- Working Hours Limit¹

The new structure of Employment Details means applicants or members are no longer nominated as a Visa-holder as shown below.

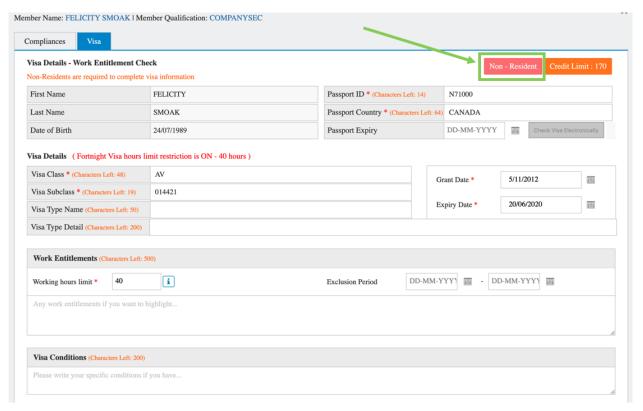


Now, the system will automatically categorise applicants or members if all mandatory fields have been populated and saved.

¹ Working Hours Limit default will depend on whether weekly or fortnightly Visa Batch Program is ON



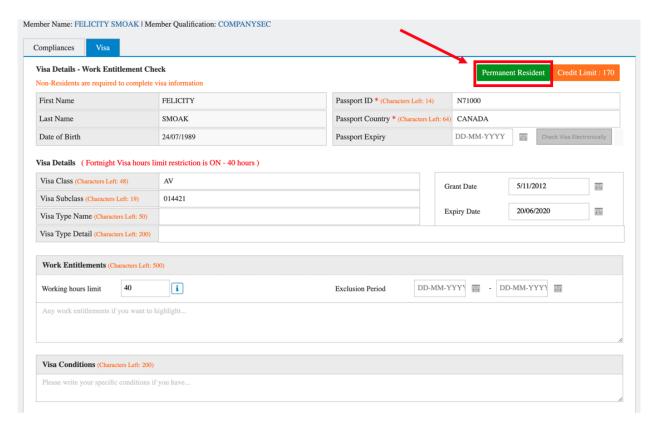
Once saved – this will be displayed as shown below



Alternatively, if visa holder becomes a permanent resident – the Non-Resident Button can be selected which will be displayed as Permanent Resident as shown below².

² This simultaneously removes requirement for mandatory fields





New Feature - Electronic Visa Check

Electronic Visa Check is a new feature in X1 which allows applicant or members Visa Status to be cross-referenced directly with VEVO



Users may purchase credits to run electronic Visa checks (1 credit used per check).

A successful check will display the below pop-up, with all the details retrieved from VEVO and will auto-populate Work Entitlements and Visa Conditions fields, as well as allowing user to save document directly below as Work Entitlement Check File³.

³ This will automatically save document under Member Documents in profile



Electronic Visa Check

×

Person Details

Fir	st Name	FELICITY	Passport ID *	N71000
Las	st Name	SMOAK	Passport Country *	CANADA
Da	te of Birth	24/07/1989		

Time of Check

Saturday October 19, 2019 11:15:18 (AEDT) Canberra, Australia (GMT+1100)

Result

OK

Visa Details

Visa Applicant: FELICITY MEGAN SMOAK

Visa Class: AV Visa Type: 014421

Visa Type Detail: For spouses and children of NZ citizens entering Australia

Grant Date: 05/11/2012 Expiry Date: 20/06/2020

Work Entitlement

The visa holder has unlimited right to work in Australia.

Visa Conditions

Short Description:

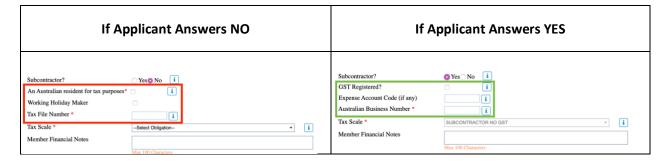
Details:



Finance Details

Tax Information Improvement

In X1, information applicant is required to provide changes dependent on whether applicant nominates themselves as a subcontractor.



Member Bank Details

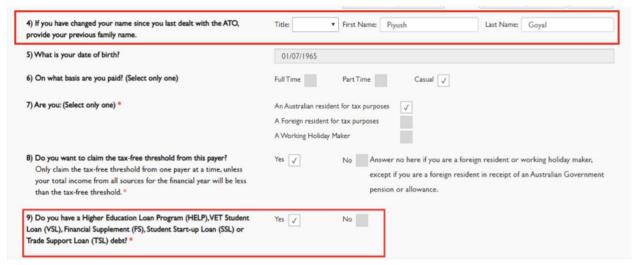
On member's profile, in instances where member's had more than one active bank account this page was producing an error message. This has now been fixed.



Electronic TFN Declaration Fixes

With the new version, we have improved our TFN declaration page allowing Title Dropdown and Name to be altered as required.

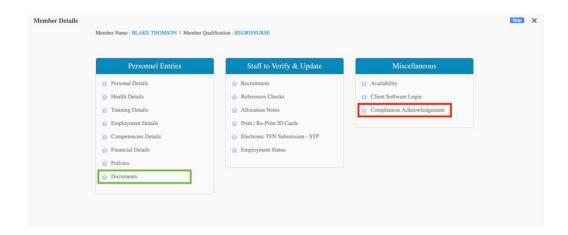




Additionally, in line with ATO guidelines on TFN Declarations, we have combined two questions which were previously separate into one.

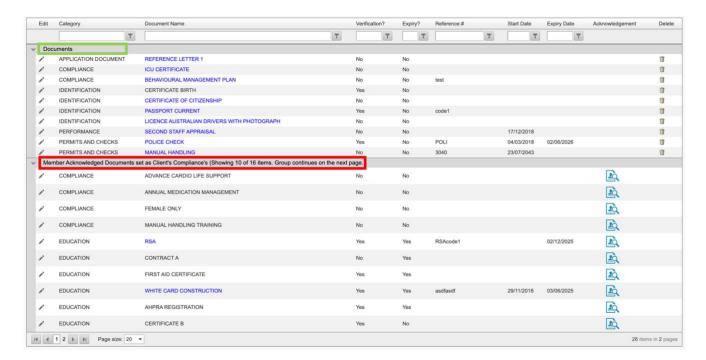
Member Profile Document Enhancements

Previously, Members' general documentation and client compliance documentation were stored in different locations in the members' file (see green and red boxes above respectively).

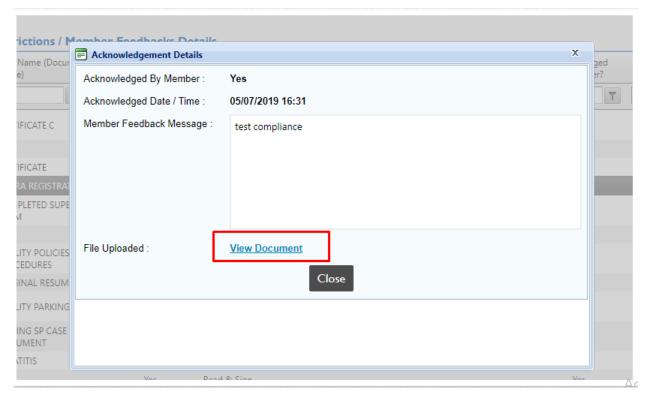


Now, General Documentation and Documentation provided by Members' to fulfill Client Compliance Requirements (shown below in green and red respectively) all appear within *Documents*.





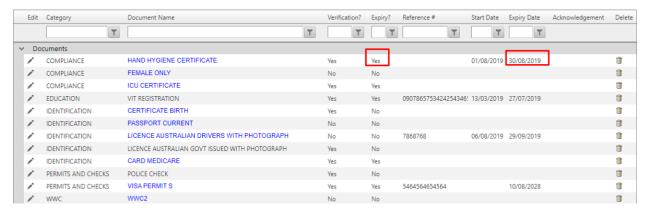
Client Compliance Documentation Database Update





Client Compliance documents (found in Documents) were being filed incorrectly in the database – saving incorrectly to the Delivery Location (rather than the Service Location).

Logic of Client Compliance Acknowledgement + Expiry Dates⁴



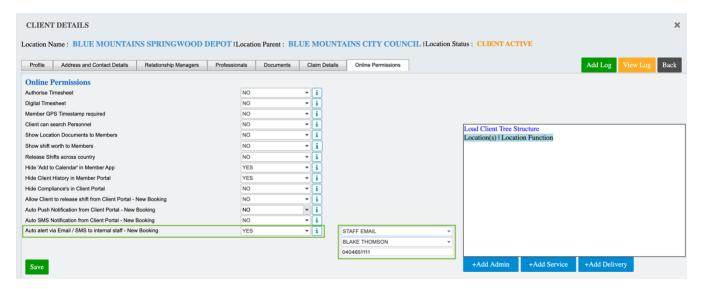
In X1 the logic of client compliances has been changed so that, if a document is set in Masters as Expiry = True AND Document is also linked in a rule (as a client compliance document), members must have current documentation on file.

Members whose linked documentation has reached expiry date (or expiry date is blank) will be flagged as uncompliant by default.

⁴ Only applicable to clients with Client Compliance Module Included



Client Permissions Notification Fix



Previously, the client permission option *Auto alert via Email/SMS to internal staff – New Booking* contained an error whereby despite both email and SMS fields populated with contact information - only an email was received.

This has been rectified so that internal staff will now receive an email and/or an SMS as specified.

Inactive Client Profile Fix

Previously when client profile was inactive the client profile frequently malfunctioned or crashed. This has been rectified in X1 release.

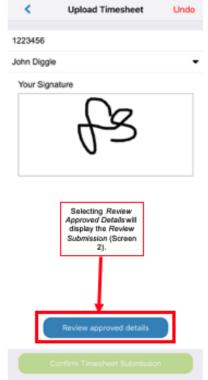
Member App

Digital Timesheet Enhancement

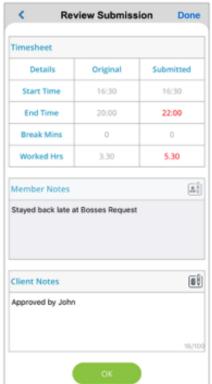
Details of the functional and display enhancements to digital timesheets has been included on the following page

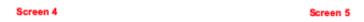


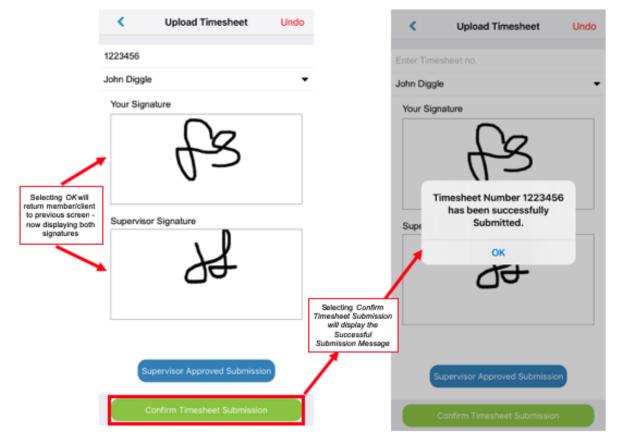








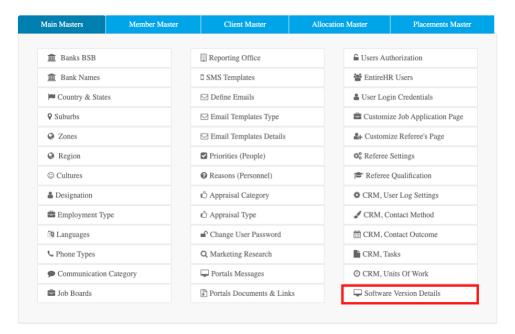




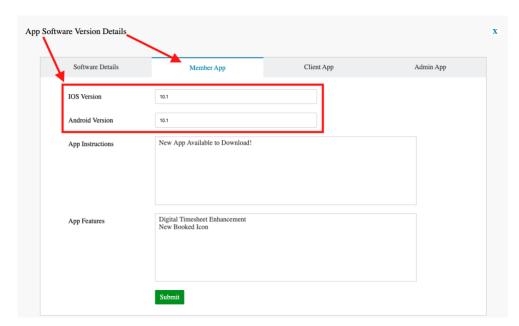


Member App Auto - Update Notification

Members can be advised of future App updates via New Masters Setting – Software Version Details.

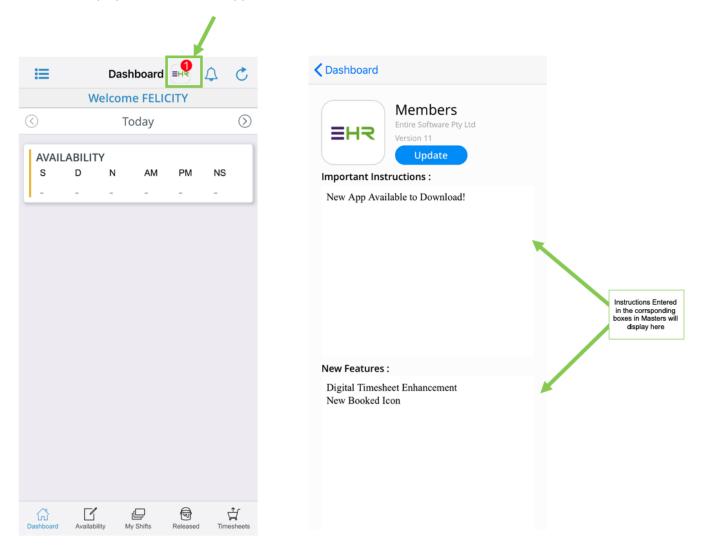


Changing the number in the box circled below automatically displays a prompt on the member's app. *i.e.* changing 10.1 to 11





This will display on the members app as shown below:

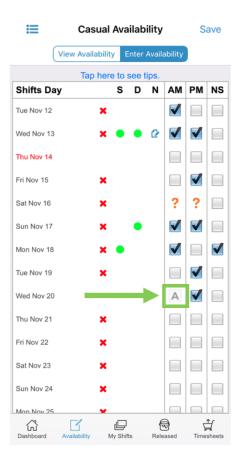


Once Member selects *Update* – they will be redirected to either the App Download page or their Google Play/Apple Store (depending on where your company has your app hosted).



Member Booked Icon

When a member is assigned or allocated a booking – this is displayed as an A on under their availabilities



Grammar and Spelling Alterations

Phrase Change: existing pop-up message was grammatically corrected.

From; "Applicant details are already exist. Please contact recruitment team for any assistance".

To; "Applicant details already exist. Please contact recruitment team for any assistance".



- **Client Portal and Member App:** existing pop-up message displayed when approving timesheet was grammatically corrected.
- Masters>Referee Settings: Spelling of the word reference was rectified.
- Member Profile>Personnel Details Page: Spelling of the word relationship was rectified.
- **Professional App:** Spelling of the word *discrepancies* was rectified.
- **References Dynamic Form:** Spelling of the word *referee* has been rectified.